

## LEPC REQUIREMENTS --- FISCAL YEAR TIME LINE

\*\* The following is an estimated LEPC time line in relation to SERC requirements. Dates are subject to change. \*\*

July 1	New State fiscal year. SERC Planning, Training, Equipment and Operations project period begins
End of July of early August	Notice of U.S. Department of Transportation, Hazardous Materials Emergency Preparedness (HMEP) Grant application sent to LEPCs and application kit posted on website – <a href="http://www.serc.nv.gov">www.serc.nv.gov</a>
August 14	Final Financial Report due to close out previous State fiscal year grants
Early September	HMEP Planning and Training Grant applications due
September 30	End of quarter
Mid October	SERC approval of HMEP Grant applications
October 31	Financial Report due if no expenditures were made during the quarter
November 14	Final Financial Report due to close out the previous federal fiscal year HMEP grants
December 31	End of quarter
Early January	Notice of SERC Planning, Training, Equipment Grant Application sent to LEPCs and other applicable agencies and application kit posted on website – <a href="http://www.serc.nv.gov">www.serc.nv.gov</a>
January 31	Written notice of Hazardous Materials Emergency Response Plan review results and/or detailed LEPC meeting minutes and a list of any updates due. Current reviewed/updated LEPC Bylaws and membership lists or report of review due. Financial Report due if no expenditures were made during the quarter
Early February	SERC Planning and Training Subcommittee review of Hazardous Materials Emergency Response Plan updates and recommendations made
Early March	SERC Planning, Training, and Equipment Grant Applications due
March 31	End of quarter. LEPC Compliance Certification due if no grant applications submitted during the past year
Mid April	Compliance with SERC Planning and Training Subcommittee recommendations on Hazardous Materials Emergency Response Plan due (45 days from notification)
April	SERC approval of SERC Planning, Training, and Equipment Grant Applications
April 30	Financial Report due if no expenditures were made during the quarter
June 30	End of quarter, end of fiscal year, end of state fiscal year grant period
Annually	EPCRA publication and copy of the "Affidavit of Publication" sent to the SERC
Annually	LEPCs must report to the SERC on at least one real event and/or tabletop, functional, or full-scale exercises or drills, which test the hazardous materials emergency response plan within 60 days of the exercise or incident